

**IME**  
**institute of makers of explosives**

**Board of Governors Meeting  
2023 Spring Meeting  
Hilton Washington DC National Mall The Wharf  
Washington, D.C.  
Thursday, May 11, 2023  
8:30AM – 11:00AM**

**Agenda**

Chair: Tim O'Brien (Detotec)

Vice Chair: Jason Rawlings (Austin Powder)

**I. CALL TO ORDER**

- A. The chairman will call the meeting to order.
- B. Evacuation Procedures & Identification of CPR-trained Attendees
- C. Roll Call

**II. ANTITRUST GUIDELINES**

IME General Counsel will review the Antitrust Guidelines.

**III. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING**

The chairman will seek approval of the minutes of the 2022 Annual Meeting which were previously furnished to the attendees on the IME website.

**IV. CHAIRMAN'S REMARKS (3 mins.)**

Opening Remarks

**V. 2022 IME AUDIT REPORT (20 mins.)**

Auditor Bernard Gordon, CPA, PLC, will report on the results of the 2022 Financial Audit.

**VI. PRESIDENT'S REPORT (30 mins.)**

- A. Update on Strategic Plan Implementation
- B. Status of Membership
- C. Request Board approval to establish a Communications Committee (Attachment)
- D. Future Scheduled Meetings
- E. Acknowledgement of Retiring Members

**VII. SECRETARY/TREASURER'S REPORT (10 mins.)**

- A. Report on Delinquent Dues
- B. 2022 Budget Closure
- C. 2023 Operating Budget

Ms. Swanhorst will review the status of the 2023 operating budget.

**VIII. CHAIRMAN APPOINTMENTS (2 mins.)**

The Chairman will appoint an Associate voting member to replace Justin Kreeger (Tread).

**IX. COMMITTEE AND ASSOCIATED REPORTS (30 mins)**

A. Steering Committee

- 1. Mr. Rawlings will report on Steering Committee activities since the 2022 Annual Meeting. Discussions and vote on any matters requiring board action.
- 2. Mr. Jon Southerland will report on the activity of the LEAD Group.

B. Standing Committees

- 1. Safety, Health and Environmental Affairs Committee – Mr. Byrd will report on committee activities and any matter requiring board action.
- 2. Legal Affairs Committee – Mr. Bell will report on committee activities and any matter requiring board action.
- 3. Technical Committee – Mr. McNally will report on committee activities and any matter requiring board action.
- 4. Transportation, Distribution and Security Committee – Mr. Valentino will report on committee activities and any matter requiring board action.
- 5. United Nations Committee Report – Mr. Hoffman will report on the issues and activity of the United Nations Committee.
- 6. Government Affairs Committee –
  - a. Mr. Young will report on committee activities and any matter requiring board action.
  - b. Mr. Young will request Board approval of a new Government Affairs Committee vice-chair to replace Charlie Nelson (Nelson Brothers).
  - c. Mr. Young will request Board approval of the Proposal to Reorganize the Government Affairs Committee (Attachment)
  - d. Mr. Young will request Board approval of the Proposal to Create an IMEPAC Board. (Attachment)
  - e. Mr. Young will report on the activities and financial status of the Institute of Makers of Explosives Political Action Committee (IMEPAC).
  - f. Mr. Young will request Board approval of the 2023 IME Public Policy Priorities. (Attachment)

**X. REPORTS FROM LIAISON MEMBERS (5 mins.)**

The executive directors of Liaison Member organizations are invited to provide updates on current issues.

**XI. UNSCHEDULED BUSINESS (5 mins.)**

**XII. ADJOURNMENT**